

## St. Joseph's Catholic Primary School

### **Admissions Policy 2022-2023**

St. Joseph's is a Catholic Primary School under the trusteeship of the Diocese of Shrewsbury. It is maintained by Cheshire West and Chester Local Authority. As a Voluntary Aided School, the Governing Body is the Admissions Authority and is responsible for taking decisions on applications for admissions.

For the school year commencing September 2022, the Governing Body has set its admissions number at 45.

Admissions to the school will be made by the Governing Body in accordance with the stated parental preference subject to the following set admissions criteria forming a priority order where there are more applicants for admission than the school has places available.

#### **Admissions Criteria**

1. Looked after children – a 'looked after child' is a child who is in the care of the local authority or provided with accommodation by that authority (as defined in section 22 of the Children Act 1989) or previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements or special guardianship order).
2. Baptised Catholic children from the parish of St. Joseph's, Winsford.
3. Baptised Catholic children who have attended St Joseph's Nursery.
4. Baptised Catholic children from other parishes.
5. Children who have attended St Joseph's Nursery.
6. Children with special medical or social circumstances for whom this school is deemed the most appropriate.
7. Non-Catholic children whose parents wish them to have a Catholic education.

*Within each of the categories listed above, the following provision will be applied.*

i. The attendance of a sibling at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in admission criteria 1.

#### Notes:

- a. All applications will be considered at the same time and after the closing date for admissions.
- b. All Catholic applicants will be required to produce baptismal certificates.
- c. It is the duty of Governors to comply with class size limits at Key Stage 1.
- d. Siblings are defined all natural brothers or sisters, half brothers or sisters, adopted brothers or sisters, stepbrothers or sisters, foster brothers or sisters, whether or not they are living at the same address; and the child of a parent's partner where that child lives for at least part of the week in the same family unit at the same address as the applicant.
- e. A parent is any person who has parental responsibility or care of the child.
- f. If category 2 is oversubscribed, children who satisfy 2 and 3 will have priority over

children who satisfy 2 only. Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis of distance from home to school. Distances are measured using Ordnance Survey mapping in conjunction with Local Land and Property Gazetteer (LLPG) to identify each property and each school. A straight line measurement in miles is taken from the place of residence to the preferred school to calculate the distance.

In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

- g. The Governing Board reserve the right to admit children with proven and exceptional medical or social needs where admission to the school might best help satisfy those exceptional needs, providing that such application is submitted with appropriate evidence or reports from a doctor or social worker.
- h. For occasional application received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied.
- i. If an application for admission has been turned down by the Governing Board parents can request for their child to be placed on a waiting list. If places become available but there are more applicants on the waiting list than places then the published oversubscription criteria will be applied.
- i. If an application for admission has been turned down by the Governing Board, parents can appeal to an Independent Appeals Panel. This Appeal must be in writing to the Clerk to the Governors at the school within 14 days (10 working days) of refusal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.

### **Children with Statements or Educational Health and Care Plans**

Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with a Statement of Special Educational Needs or Educational Health and Care Plan that names their school.